

**Crafton Hills College
Curriculum Committee
AGENDA**

Monday, October 28, 2013

2:00 pm – Multipurpose Room, LRC 226

Members: Kim Salt (Chair), Kirsten Colvey, Troy Dial, Gwen Dipinio, Vicky Franco, Jodi Hanley, Raju Hegde, Catherine Hendrickson, Rick Hogrefe, Mark McConnell, Trica Menchaca, Mariana Moreno, Ben Mudgett, Diane Phafler, Bryan Reece, Gary Reese, Daniel Sullivan, June Yamamoto, Margret Yau

1. Approval of Minutes October 14, 2013
2. ACTION ITEMS

COURSE MODIFICATIONS

- a. **GEOL 160 Geology Laboratory** (to see course outline go to *SEARCH, COURSES in CurricUNET*)*
Originator: Richard Hughes
Rationale for Change: Eliminating Co-Requisite
Prerequisite: GEOL 101 or GEOL 101H
Currently equated with GEOL 160
- b. **GEOL 260 Introduction to Field Geology** (to see course outline go to *SEARCH, COURSES in CurricUNET*)*
Originator: Richard Hughes
Rationale for Change: Change departmental recommendation to Prerequisite
Prerequisite: Successful completion of any geology or physical geography course with a laboratory
Not currently equated with Valley
- c. **SOC 130 Marriage, Family and Intimate Relationships** (to see course outline go to *SEARCH, COURSES in CurricUNET*)*
Originator: Julie McKee
Rationale for Change: CID Changes
Departmental Recommendation: Eligibility for ENGL 101; Successful completion of SOC 100 or SOC 100H; Eligibility for MATH 090
Currently equated with SOC 130
- d. **SOC 141 Minority Relations** (to see course outline go to *SEARCH, COURSES in CurricUNET*)*
Originator: Julie McKee
Rationale for Change: CID Changes
Departmental Recommendation: Eligibility for ENGL 101; Successful completion of SOC 100 or SOC 100H; Eligibility for MATH 090
Currently equated with SOC 141

NEW COURSES

- e. **DANCE 101 Modern Dance I** (to see course outline go to *SEARCH, COURSES in CurricUNET*)*
Originator: Mark McConnell
Equates with DANCE 101 at Valley
- f. **DANCE 102 Modern Dance II** (to see course outline go to *SEARCH, COURSES in CurricUNET*)*
Originator: Mark McConnell
Prerequisite: DANCE 101
Equates with DANCE 101 at Valley
- g. **DANCE 200 Dance History and Appreciation** (to see course outline go to *SEARCH, COURSES in CurricUNET*)*
Originator: Mark McConnell
Equates with DANCE 200 at Valley
- h. **DANCE 200H Dance History and Appreciation - Honors** (to see course outline go to *SEARCH, COURSES in CurricUNET*)*
Originator: Mark McConnell
Indicated that it does not equate with Valley

Have general curriculum questions?

Go to: <http://www.curriculum.cc.ca.us>

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- i. **ENGL 233 Intermediate Creative Writing** (to see course outline go to *SEARCH, COURSES* in *CurricUNET*)*
Originator: Ryan Bartlett
Prerequisite: ENGL 232
Indicated that it does not equate with Valley
 - j. **MCS 120 Tribulation, Triumph and Transformation: Introduction to Woman's Studies** (to see course outline go to *SEARCH, COURSES* in *CurricUNET*)*
Originator: Julie McKee
Departmental Recommendation: Eligibility for ENGL 101
Indicated that it does not equate with Valley
 - k. **MCS 136 Arab Culture and Civilization** (to see course outline go to *SEARCH, COURSES* in *CurricUNET*)*
Originator: Ea Madrigal
Departmental Recommendation: Eligibility for ENGL 101
Indicated that it does not equate with Valley
 - l. **POLIT 122 Politics of the Middle East** (to see course outline go to *SEARCH, COURSES* in *CurricUNET*)*
Originator: Steve Hellerman
Departmental Recommendation: Eligibility for ENGL 101; Successful completion of POLIT 100 or POLIT 100H
Indicated that it does not equate with Valley
 - m. **RELIG 120 Introduction to Islam** (to see course outline go to *SEARCH, COURSES* in *CurricUNET*)*
Originator: Julie McKee
Departmental Recommendation: Eligibility for ENGL 101
Indicated that it does not equate with Valley
3. MATH 108/PSYCH 108 Discussion
4. Development of Plan for Multiple Curriculum submission dates
The Academic Senate Executive Committee is requesting that we submit a complete plan for the multiple submission idea. We need to include submission dates and which disciplines would have which submission dates. Please come to the meeting with some ideas as this is a proposal that must come from the committee as a whole not one individual.

****Make sure to also look at comments that have been made about the course outlines. To do this, go to "Track", "All Proposals", for the course you are looking at choose "Check Status". This should show you everyone's comments regarding the proposal.***

To Check that the Prerequisites have matched skills, click on the "RA" icon next to the course outline.

Please also make sure to review the courses based on the Course Rubric which can be found in your Navigator

Next Meeting: November 25, 2013

2:00 pm – Multipurpose Room, LRC 226

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Curriculum Bylaws (partial – see attachment for full document)

VII. Procedures

- A. Any full-time, faculty member at Crafton Hills College can submit a proposal in his or her discipline to add, change, or delete courses from the curriculum of Crafton Hills College. Adjunct faculty may write curriculum in their discipline as Co-Contributors as long as a full-time, faculty member from the discipline serves as the Originator. In the instance where there is no full-time CHC faculty in the discipline, the course outline may be submitted by the adjunct faculty however the course outline must be originated by the CHC department chair of the discipline. Managers are not allowed to originate or be co-contributors to course outlines. All proposals must be submitted through CurricUNET, be fully finished, and be of college level quality. Keep in mind that Course Outlines of Record serve as contracts between the college and all outside agencies, including other colleges, the state Chancellor's office, and all accrediting bodies. They also serve as contracts between the college and the department; the department and the instructor; and the instructor and students.

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Committee Charge

Curriculum

The Curriculum Committee is authorized by the Academic Senate to make recommendations to the Board of Trustees about the curriculum of the college, including approval of new courses, deletion of existing courses, proposed changes in courses, periodic review of course outlines, approval of proposed programs, deletion of programs, changes in programs, review of degree and certificate requirements, and approval of prerequisites and co-requisites. The Curriculum Committee meets twice per month.

Additionally, The Faculty Members of the Curriculum Committee shall:

- Review and approve curriculum as submitted in a timely manner. (including updating and distributing a list of important dates)
- Develop a procedure for the approval of courses for general education
- Work with the Curriculum Committee at San Bernardino Valley College to ensure appropriate courses are equated
- Work with discipline faculty to evaluate the currency of discipline specific majors
- Provide continued training to faculty in the process of writing curriculum, CurricUNET and Title 5 changes
- Makes recommendation to the senate about general education policies